

# Appointments Panel

Wednesday 2 November 2011

## PRESENT:

Councillor Mrs Pengelly, in the Chair.  
Councillor Fry, Vice Chair.  
Councillors Ball, Bowyer, Evans, Lowry and Wildy.

Apology for absence: Councillor Peter Smith

Also in attendance: Barry Keel (Chief Executive) and Mark Grimley (Assistant Director for Human Resources and Organisational Development).

The meeting started at 1.30 pm and finished at 3.10 pm.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 12. APPOINTMENT OF CHAIR AND VICE CHAIR

Agreed that Councillor Mrs Pengelly is appointed Chair and Councillor Fry is appointed Vice Chair for this particular meeting.

## 13. DECLARATIONS OF INTEREST

There were no declarations of interest made by councillors in accordance with the code of conduct.

## 14. CHAIR'S URGENT BUSINESS

There were no items of Chair's urgent business.

## 15. EXEMPT BUSINESS

Agreed that under Section 100A(4) of the Local Government Act 1972 the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## 16. SENIOR MANAGEMENT STRUCTURES: REDUNDANCIES

The Assistant Director for Human Resources and Organisational Development submitted a report on the senior management structure, redundancies.

Agreed that the recommendations as outlined in the report are approved.

17. **SENIOR MANAGEMENT STRUCTURES: PROCESS AND DECISIONS**

The Assistant Director for Human Resources and Organisational Development submitted a report on the senior management structures, process and decisions.

Agreed that –

- (1) the recommendations outlined in the report are approved subject to the amendments agreed at the meeting;
- (2) the presentation topics as outlined in the report are approved subject to the amendments agreed at the meeting;
- (3) the questions for the interviews will be determined on the day of the interviews.

*Note of the Monitoring Officer:*

*Where the Council proposes to appoint a chief officer and it is not proposed that the appointment be made exclusively from among existing officers, the Council has to draw up a statement specifying the duties of the officer concerned and any qualifications or qualities to be sought in the person to be appointed. In addition, the post must be advertised in such a way as is likely to bring it to the attention of persons who are qualified to apply for it.*

*As the Council is, at this stage, seeking to appoint from among existing officers, in line with normal practise and Council policy the external advertisement is not required.*